

**STANDING RULES FOR THE VFW AUXILIARY BOLINE-MANFREDI POST 9662
VETERANS OF FOREIGN WARS AUXILIARY TO THE DEPARTMENT OF IOWA
To Supersede Any Previous Standing Rules, June 2020**

- Article 1: The name of this organization shall be the Veterans of Foreign Wars Auxiliary Boline-Manfredi Post 9662 of the United States, Department of Iowa, and shall consist of members and officers as set forth in the current National By-Laws, Article V.
- Article 2: (a) The President may appoint, after being elected, committees and chairmen at her/his discretion.
- (b) *Robert's Rules of Order, Newly Revised* shall be followed in the meeting, shall govern on all points not covered by the By-Laws of the Veterans of Foreign Wars Auxiliary. Sec. 916
- Article 3: (a) Auxiliary dues shall be \$15.00 per member unless a life time member. These dues must be paid prior to April each year before an individual Auxiliary has voting privileges. The Treasurer shall contact all Auxiliary members who have not paid dues by **September 30. (In accordance with Section 506 in Ritual)**
- Article 4: It shall be the duty of the Trustees to see that the Office of the Auxiliary President and Treasurer are bonded with National Headquarters as soon as the Officers are elected.
- Article 5: The name, address, phone number, of all officers and chairmen of Auxiliary, shall be sent to the District Secretary immediately following installation – **NO LATER THAN May 31st.**
- Article 6: Each year, an Auxiliary roster will be prepared including the Officers and Chairmen.
- Article 7: Line Officers of the District (President, Senior Vice President, Junior Vice President, Secretary, Treasurer, Chaplain, Conductress, and Guard); each Auxiliary in the District, Department President, Department Secretary, Department Treasurer, and Department Budget Chairman shall receive a copy of the Standing Rules. Any revisions made will be sent immediately to same. Anyone serving on the Standing Rules Committee will also receive a copy. (If a member falls under more than one classification listed, they will receive only one copy.) The President is responsible for the photocopying, distribution of the amended Standing Rules; and will be reimbursed for *copying and mailing*.
- Article 8: Names of Auxiliary delegates and alternates for District Convention, based on **March 1st** membership, shall be sent to the District Secretary two (2) weeks prior to District Convention.
- Article 9: (a) A silver offering may be taken at each Auxiliary Meeting for the good of the cause.
- (b) The President will be allowed to conduct a raffle as a money maker providing the proceeds are considered donations.
- Article 10: (a) Get Well cards shall be sent.
- (b) The District Chaplain and Department Chaplain are to be notified in the event of the death of a Member. The Treasurer then shall send a Sympathy card with a \$25.00 memorial to a charitable organization of the family's choice or the family.

Article 11: Changes to the Standing Rules should be given to the President in writing at any time. Changes to the Standing Rules may be suggested and voted upon at any meeting.

Article 12: Guidelines for Auxiliary Members asking for help:

There will be \$200 cap on what is given to them. It will be given only twice in a life time to a member. Trustees need to give approval on all requests.

For extended Needs it is recommend that they contact:

Polk County Veterans Affairs

National VFW Unmet Needs (www.vfw.org)

(There is paper work for this at VFW bar)

School Social Worker (if children are involved)

Des Moines Area Food Bank

Local Church Food Banks

Make payment arrangements for medical bills

Proof of what has been done is required.

No Utilities will be paid unless termination the bill is presented. Check will be paid directly to the utilities from the Auxiliary member.

Doctors and Hospitals bills will not be considered unless it is a need of family members hospitalized who need gas money and/or a hotel room while someone is hospitalized away from home.

Groceries, Gas, Children's Needs are priority. These will be taken care by getting a gift card to some place close to them.

Immediate Needs

This will be limited to groceries or gas card.

Article 13: Donations Given Yearly by Auxiliary: Other than those from Program Chairmen

Pay Bond

Pay for flowers

Pay for health & happiness

Pay District dues

Pay membership due on each level

Pay love gifts

Pay Program awards

Pay Donation to Organizations particular to our Auxiliary

(updated 4-29-15)

Committee members who worked on these guidelines October 2018:

Joy Cummings

Chris Cummings

Doris Decker

Committee members for updates to these guidelines June 2020 :